

NORTH EAST (INNER) AREA COMMITTEE

**Meeting to be held in the Civic Hall, Leeds on
Monday, 12th December, 2011 at 4.00 pm**

MEMBERSHIP

Councillors

J Dowson	-	Chapel Allerton;
M Rafique	-	Chapel Allerton;
E Taylor	-	Chapel Allerton;
R Charlwood	-	Moortown;
S Hamilton	-	Moortown;
M Harris	-	Moortown;
G Hussain (Chair)	-	Roundhay;
M Lobley	-	Roundhay;
C Macniven	-	Roundhay;

**Agenda compiled by:
Stuart Robinson
Governance Services Unit
Civic Hall
LEEDS LS1 1UR
Telephone: 24 74360**

**East North East Area Leader:
Rory Barke
Tel: 3367627**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on the agenda</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the attached minutes of the meeting held on 17th October 2011.</p>	1 - 8
8			<p>WELL BEING FUND CAPITAL AND REVENUE BUDGETS (EXECUTIVE FUNCTION) (10 MINS)</p> <p>To consider a report of the East North East Area Leader providing Members with an update on the current position of the capital and revenue budget for the Inner North East, together with applications made for funding.</p>	9 - 16

Item No	Ward	Item Not Open		Page No
9			<p>ENVIRONMENTAL SERVICES - PERFORMANCE UPDATE ON THE SERVICE LEVEL AGREEMENT (EXECUTIVE FUNCTION)(10 MINS)</p> <p>To consider a report of the Locality Manager (East North East) providing an update on performance against the Service Level Agreement between Inner North East Area Committee and the East North East Locality Team.</p>	17 - 32
10			<p>AREA UPDATE REPORT (COUNCIL FUNCTION)(10 MINS)</p> <p>To consider a report of the East North East Area Leader updating the meeting on progress made in relation to priorities set out in the area committee business plan, together with an update on community engagement plans to feed into the priority setting for the 2012/13 area committee business plan.</p>	33 - 48
11			<p>WELFARE REFORM (COUNCIL FUNCTION) (15 MINS)</p> <p>To consider a report of the East North East Area Leader on Welfare Reform.</p>	49 - 90
12			<p>AREA CHAIR'S FORUM MINUTES (COUNCIL FUNCTION) (5 MINS)</p> <p>To consider a report of the Assistant Chief Executive (Planning, Policy and Improvement) notifying Members of the minutes of Area Chairs Forum meeting held on 5th September 2011 and to give a brief overview of the issues raised at the Area Chairs Forum.</p>	91 - 100

Item No	Ward	Item Not Open		Page No
13			<p>LOCALISM ACT 2011 (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the Assistant Chief Executive, Customer Access and Performance providing a high level summary of the main elements of the Localism Act that will be of direct relevance to Area Committees and to provide an opportunity to debate and influence the way the Council implements the legislation.</p>	101 - 110
14			<p>DEVELOPING A LOCALITY APPROACH BETWEEN LEEDS CITY COUNCIL SERVICES AND NEIGHBOURHOOD POLICE TEAMS/POLICE COMMUNITY SAFETY OFFICERS (PCSOS) (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the Director of Environment and Neighbourhoods providing Members with an overview of progress to develop more joined-up working within locality based City Council services and Neighbourhood Police Teams/PCSOs.</p>	111 - 122
15			<p>CAPITAL INCENTIVE SCHEME REPORT TO EXECUTIVE BOARD (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the Assistant Chief Executive, Customer Access and Performance highlighting the Capital Receipt Incentive Scheme that received approval at the Executive Board meeting on 12th October 2011.</p>	123 - 138
16			<p>LEEDS CITIZENS PANEL IN SUPPORT OF LOCALITY WORKING (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the Assistant Chief Executive, Customer Access and Performance outlining the progress being made to create and manage a new and enlarged Leeds Citizens' Panel that will form an important tool for the Council and partners' consultation activity</p>	139 - 150

Item No	Ward	Item Not Open		Page No
17			DATE AND TIME OF THE NEXT MEETING Monday 30 th January 2012 at 4.00pm at the Reginald Centre, 263 Chapeltown Road, Leeds LS7 3EX.	